

AJ SDA Church – A/V Procedures

Soundboard

1. Turn on the channel for the microphone or other desired sound source
 - a. The channel on/off button is just above the slider
 - b. Turn off any channel when it is not in use
 - c. Having unused mics live will increase the chance of feedback!
2. Set slider about 1/3 up and then adjust to desired volume
3. If the piano will be used for the service, turn on the channel for the piano microphone
 - a. Mic must be on for piano to be heard in overflow rooms, live stream, or any recordings
4. Adjust piano and stage monitor volume by channel as required
 - a. Look for piano and stage monitor at left of soundboard
 - b. Adjust volume knob where monitor row and channel column intersect